

**wmsnt (Holdings) Limited
(Formerly West Midland Special Needs
Transport Limited)**

**Annual Report
2012/13**

wmsnt (Holdings) Limited
(wmsnt)
(A company limited by guarantee)

ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2013

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ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2013

wmsnt

wmsnt (Holdings) Limited

REPORT AND FINANCIAL STATEMENTS 2012/13

COMPANY INFORMATION AND PROFESSIONAL ADVISERS

Charity registration number 700370

Company registration number 02263123

HEAD OFFICE

80 Park Road
Aston
Birmingham
B6 5PL

SOLICITORS

Clarke Willmott
138 Edmund Street
Birmingham
B3 2ES

REGISTERED OFFICE

80 Park Road
Aston
Birmingham
B6 5PL

EmmsGilmoreLiberson
Lancaster House
67 Newhall Street
Birmingham
B3 1NQ

BANKERS

Unity Trust Bank Plc
Nine Brindleyplace
Birmingham
B1 2HB

AUDITORS

RSM Tenon Audit Limited
Charterhouse
Legge Street
Birmingham
B4 7EU

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FOR THE YEAR ENDED 31 MARCH 2013

DIRECTORS/TRUSTEES AND EXECUTIVE STAFF

Directors (wmsnt Trustees)

Mr MG Kemp BA Econ (Hons) CPFA - (Chair)
Honorary Alderman Mrs RH Spector MBE, BSc (Econ) - (Vice Chair)
Councillor S C Stacey (resigned 31 March 2013)
Councillor RL Horton (resigned 31 March 2013)
Mr PW Beecham MCIT (resigned 31 March 2013)
Mr RJ Brooks BSc, MSc, C Eng, MICE, MCIT
Mr I Pearson JP
Ms J Robinson
Lady C Zissman JP
Councillor G Wilkes (to 3 May 2012)
Councillor T G Ansell (to 3 May 2012)
Councillor D Evans (appointed 2 December 2011 to 3 May 2012)
Councillor M Khan (appointed 25 June 2012 to 31 March 2013)
Councillor M Robinson (appointed 25 June 2012 to 31 March 2013)
Councillor R Worrall (appointed 25 June 2012 to 31 March 2013)
Mr A Aston (appointed 10 April 2013)
Mr R Gist (appointed 10 April 2013)
Mrs J Robson (appointed 10 April 2013)
Mr F Green (appointed 24 July 2013)
Mrs J Lucas (appointed 24 July 2013)

All Directors/Trustees are non-executive

EXECUTIVE STAFF CURRENTLY IN POST

Chief Executive	Mr PJT Maggs CBE MloD
Operations Manager	Mr D R Rogers FCIT
Personnel Manager	Mrs S E McKevitt Chartered MCIPD
Finance Manager	Mrs A McQuinn ACMA

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**TRUSTEE'S REPORT
FOR THE YEAR ENDED 31 MARCH 2013**

INTRODUCTION - OBJECTIVES AND ACTIVITIES

The Trustees of **wmsnt (Holdings) Limited (wmsnt)**, who are also the Directors of the Company, present their annual report and the audited financial statements for the year ended 31 March 2013, and confirm they comply with the requirements of the Companies Act 2006, the Charities Act 2011 and the Charities SORP 2005.

wmsnt provides assistance to external bodies requiring specialist training to enable them to support people with disabilities, and, with effect from 1st April 2013, delivers the following public benefits through subsidiary Charitable Companies:

- **Ring and Ride West Midlands**, which provides a door-to-door, fully accessible bus service, the purpose of which is to improve the quality of life of people of all ages living in the West Midlands who find it difficult or impossible to use conventional public transport;
- **wmsnt (Accessible Transport Services)**, which provides special education needs transport services to local authorities, and subsidised community bus services to transport authorities.

The Ring and Ride Service was instigated in 1983, and **wmsnt (Holdings) Limited** was incorporated as **West Midlands Special Needs Transport Limited** in 1988. On 10th May 2013, West Midlands Special Needs Transport Limited changed its name to **wmsnt (Holdings) Limited**.

The Trustees reviewed the aims, objectives and future activities of the **wmsnt** during the year, having had regard to the Charity Commission's guidance on public benefit. As a result, the Board confirmed the Vision, Mission and Strategy statements, which are also defined on **wmsnt's** website (www.wmsnt.org), as follows:

- **Vision for wmsnt.** *Accessible mobility for all.*
- **Mission for wmsnt.** *To increase the social well-being of all who find it difficult or impossible to use conventional transport through being recognised as the provider of first choice in meeting their accessible transport needs.*
- **Strategic Statement for wmsnt.** *To increase the availability of high quality and fully accessible transport through advocacy for the improvement of support to people with mobility issues, and by forming and maintaining partnering arrangements with appropriate organisations including transport and local authorities, health bodies, and passenger groups.*

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TRUSTEES' REPORT (Continued)
FOR THE YEAR ENDED 31 MARCH 2013

2. STRUCTURE, GOVERNANCE AND MANAGEMENT

The Company is limited by guarantee and therefore does not have share capital. The liability of members is limited and details of their guarantee are shown in the notes to the accounts.

wmsnt is governed by its Articles of Association which were adopted in September 2010, and were amended with the change of structure which was implemented on 1st April 2013. The principal activity of **wmsnt** is to provide accessible transport services for people in the West Midlands who experience mobility impairment. This is achieved primarily through the *Ring and Ride* door-to-door minibus service, and through specific operations under contract to Transport and Local Authorities, the NHS and other charities.

During the period April 2012 to March 2013, transport operations were run from eight depots across the metropolitan West Midlands, and one outstation. At each depot which provides a *Ring and Ride* service there is a management and administrative structure as well as a Booking Office to enable users to book travel both within their local areas and to points further afield on the 'Cross-Boundary' service.

Accessible Transport is managed by a Contracts Manager, providing 'home to school' accessible transport for children with special needs for a number of schools under contract to Birmingham City Council, Sandwell Metropolitan District Council and Wolverhampton City Council. **wmsnt** also operates other Contract Services on behalf of other Local Authorities and Health Authorities, and a number of local subsidised community bus services on behalf of Centro, the West Midlands Integrated Transport Authority (ITA) and Warwickshire County Council.

wmsnt has a Head Office at Aston, Birmingham where Departmental Heads are located together with the HR, Finance and Training Departments.

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TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

3. TRUSTEES AND THEIR RESPONSIBILITIES

a. TRUSTEES

Until 31st March 2013, the Board of Trustees comprised a range of individuals recruited from various backgrounds, including several who are themselves Users of **wmsnt**'s services, and three who were nominated by the ITA. The new Board structure was implemented on 1st April 2013, and this is explained at page 15 of the Report. The Board met at approximately two monthly intervals to review progress and to discuss and agree strategy and policy, which the executive officers of **wmsnt** then implemented. All Trustees give their time voluntarily and gain no financial benefit.

The Trustees who held office during the year are set out on page 4 of the Report.

b. TRUSTEES' RESPONSIBILITIES

Laws applicable to charitable companies in England and Wales require the trustees and directors to prepare financial statements for each financial year, which give a true and fair view of **wmsnt**'s financial activities during the year, and of its financial position at the end of the year. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and Statements of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of **wmsnt** and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of **wmsnt** and therefore taking reasonable steps for the prevention and detection of fraud and other irregularities. In order to enable Trustees to perform their duties effectively, **wmsnt** has an Audit Committee. The Trustees have assessed the corporate and strategic

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TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

risks facing **wmsnt**, reviewed the vision, mission and strategy of the Charity, and continued the strategic partnership with the ITA through having three members of the Authority on the Ring and Ride West Midlands' Board.

4. HOW **wmsnt COMPARES**

wmsnt is the largest provider of door-to-door transport services in the United Kingdom based on activity level. The *Ring and Ride* service is available to any individual, of any age, domiciled in the metropolitan West Midlands, who suffers a permanent or temporary mobility impairment, which makes it difficult or impossible for them to use conventional public transport.

In the UK, most metropolitan areas provide some form of dial-a-ride service for their populations, but these vary considerably in scale. Outside the metropolitan regions such as the West Midlands, London and Greater Manchester, the size of the dial-a-ride operations are very much smaller.

5. **wmsnt DURING 2012/13**

a. Organisation and Structure of **wmsnt**

Overall responsibility for the Company's activities is vested in the Board, whose members also serve as **wmsnt**'s Trustees. The Trustees are non-executive and hold their posts for three years before having to present themselves for re-election, apart from those nominated by the ITA, who are appointed for one year only.

The Senior Management of **wmsnt** is based at its Head Office in Aston, Birmingham. The Head Office also provides support services such as Health and Safety, Fleet Management, IT Support, Finance, Human Resources and Training Services, **wmsnt**'s Training Department being located on the site.

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TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

b. wmsnt's involvement with other organisations and authorities

wmsnt endeavours to assist an element of the community which potentially forms 10-12% of the population (those with mobility problems) and therefore it interacts with many other community organisations, as well as statutory bodies.

The majority of **wmsnt's** services are operated under the terms of Section 19 of the 1985 Transport Act (as amended), which necessitates the registration of Passengers and the advanced booking of journeys.

wmsnt has continued to expand its contracting activities in support of Local Authorities, predominantly for Special Educational Needs schools. The 'Home to School' contracts provide **wmsnt** with additional resources and staff with which it is able to increase further the availability of transport for *Ring and Ride* passengers.

In addition to the formal/contractual relationships that **wmsnt** has with other agencies and authorities, it maintains on-going contacts with many other bodies and charities. **wmsnt** is a member of the Community Transport Association, of which the Chief Executive is a Trustee and Director. **wmsnt** is also a member of the West Midlands Community Transport Forum.

wmsnt places a great deal of importance upon the quality of its staff training, and has longstanding relationship with Bournville College in Birmingham, which supports **wmsnt's** programme of National Vocational Qualification (NVQ) accreditation. The Chief Executive is also a Trustee of 'People 1st', the Passenger Transport Industry Sector Skills body.

c. Operational Review of Activities during 2012/13

wmsnt's activities can be summarised in terms of:

- The *Ring and Ride* service;
- Accessible Transport Services;
- Training Services.

i. The *Ring and Ride* Service

The *Ring and Ride* service is the activity which forms the core of **wmsnt's** efforts, and is aimed at improving the quality of life for the mobility-impaired people of the West Midlands. In the United Kingdom, there are no existing standards of mobility for the population as a whole against which to judge the mobility levels enjoyed by disabled people as compared to the rest of the population.

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TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

The policies and operating practices of the *Ring and Ride* service are ultimately the responsibility of its Trustees and Management, but in order that it best services its beneficiaries, a number of systems exist to enable users to provide feedback and to discuss the policies and practices for the *Ring and Ride* service. These include:

- **District Advisory Groups.** Each operating area has its own group which meets every 3 months and is open to any registered User to attend, transport to the venue being provided. At these meetings, local *Ring and Ride* service Management provide Users with information on operational performance, discussions take place on questions and issues raised by Users, and news and information about the *Ring and Ride* service is provided to supplement the contents of regular Newsletters. Council members of the respective local authorities are invited to attend, as are other interest groups who promote support to people with disabilities.
- **Telephone and Postal Surveys.** An on-going programme of telephone sampling takes place in all operating areas. *Ring and Ride* service staff telephone passengers who have recently used the service and obtain feedback on various aspects including staff attitudes, vehicle comfort and cleanliness, and booking system efficiency.
- **Presentations.** *Ring and Ride* service staff give presentations routinely and hold meetings with a variety of interest groups, in order to inform a wider body of the population, and to publicise the services that the service provides.

In order to deliver the *Ring and Ride* service, the objective is to provide 132 fully accessible minibuses on the road throughout the West Midlands metropolitan area every day, operating from 8am to 11pm (apart from Christmas day). As part of its on-going policy of providing a quality service, the vehicle replacement programme ensures that vehicles are operated for no longer than five years on the *Ring and Ride* service. In addition the **wmsnt** self-funds eight 'Cross Boundary' minibuses to enable passengers to travel to and from adjoining Districts.

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TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

Ring and Ride service funding for 2012/13. The ITA was able to increase the grant for 2012/13 to £11 million, compared to the £10 million provided for 2011/12. A fare of 60p has had to be maintained per single trip, introduced in the previous year, although it is clear that the cost of the fare has, for many regular passengers, reduced the number of occasions on which they are able to travel each month, with obvious implications for their social, physical and mental wellbeing.

The *Ring and Ride* Service performance for 2012/13 was as follows:

- **Registered Users** **63,057**
- **Active Registered Users** **26,164¹**
- **Total Journeys Completed** **1,376,415**
- **Daily Vehicle Resources** **132 minibuses**
- **Total Distance Travelled** **6,756,117 kilometres (4,198,057 miles)**

ii. wmsnt Accessible Transport Service operations

In addition to providing 132 minibuses daily to the *Ring and Ride* Service, at the end of the 2012/13 financial year, **wmsnt** Accessible Transport Services was operating 245 Special Education transport routes employing a separate fleet of accessible minibuses through contracts with three local authorities: Birmingham City Council; Sandwell Metropolitan Borough Council; and Wolverhampton City Council. Some of these vehicles, together with their drivers, provided additional resources between the morning and afternoon school journeys to supplement the *Ring and Ride* fleet. This enabled the provision of extra *Ring and Ride* trips in those respective Local Authority areas. Additionally, **wmsnt** Accessible Transport Services provided transport services under contract for other statutory bodies including social and health care. **wmsnt** Accessible Transport Services also operates 12 Community Bus Service routes on contracts with Centro, and a further 12 Community Bus Service routes on contract with Warwickshire County Council; these are operated under the terms of Section 22 of the 1985 Transport Act (as amended) using a variety of single deck buses.

¹ Passengers who have used the service regularly in the 12 months covered by the Annual Report.

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TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

iii. wmsnt Training Services.

wmsnt has continued to run internal training, ranging from induction courses for all newly appointed staff, refresher training for all driving staff which is carried out at three yearly intervals, to first aid, Health and Safety, customer care and fire marshal training. The Training Department has continued to assess driving staff working in all areas of the organisation for an NVQ level 2 in Road Passenger Vehicle Driving, and during 2012/13, a total of 197 driving staff achieved an NVQ, so that a total of 575 current driving staff have so far achieved this qualification. In 2012/13, a total of 73 administrative staff and schedulers have achieved an NVQ level 2 in Operational Support in the Bus and Coach Industry. In addition, the Training Department provided a significant amount of training support to Local Authorities, including disability awareness and manual handling training for taxi drivers, training to schools and community transport organisations, as well as training for the guides for the Birmingham City Council's schools contracts.

d. Financial Policies and Review.

wmsnt's primary purpose is the *provision* of accessible transport for people who find it difficult or impossible to use conventional public transport. Whilst it actively co-operates with other organisations and service providers in pursuit of that aim, it is not engaged in making grants to third parties, indeed there are limitations on its primary source of income (the ITA Grant) which would make such payments inappropriate.

As an 'operational' organisation engaged in the provision of road passenger transport, **wmsnt** shares many of the financial constraints and limitations which commercial organisations experience, with the key exception that it does not make provision for the payment of dividends or other forms of remuneration to investors or shareholders. It does, however, need to ensure that it maintains its finances in such a way as to maintain working capital and to provide an adequate cash flow.

i. Reserves Policy: The Trustees have required that £500,000 be held as being available for working capital; that £350,000 be held as designated funds in respect of the potential liabilities in connection with the contracts for Accessible School Transport; and that there be specific contingency funds of £125,000.

ii. Investment Policy: The Investment Policy is related to the Reserves Policy in that the Board has determined the form in which reserves should be held. As the prospects of a tangible return on investment through cash held in bank accounts have continued to be very low, the Trustees determined that the maximum amount of reserves possible should be held in investment accounts which generate capital growth and interest (preferably accounts where the funds can

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TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

be reasonably accessible). The main investment vehicles used by **wmsnt** are 'Common Investment Funds' which are approved schemes designed to meet the requirements of charitable bodies.

wmsnt does not actively seek to fundraise other than in return for services provided. As a result, donations form less than 0.01% of **wmsnt's** income. Neither charitable nor political contributions were made by **wmsnt**.

iii. Risk Management: The Trustees have examined the major strategic and operational risks which **wmsnt** faces and confirm that robust and consistent systems have been established across **wmsnt** to enable the regular identification, assessment, response and assurance of risks; ensuring they are managed down to acceptable levels in order to achieve **wmsnt's** objectives for all its users and sponsors.

During 2012/13, **wmsnt** has continued to employ an enterprise wide risk management framework, based on best practice principles from ISO 31000. As a result, **wmsnt** has reviewed and updated:

- A comprehensive set of operational risk registers for each major business activity, which has been linked to both operational and strategic objectives. These risk registers have focused on both financial and non-financial risk exposures;
- Maintained a consistent risk assessment approach across **wmsnt**, based on the likelihood of occurrence of each risk, combined with its possible impact, should the risk occur at both strategic and operational level. Risk reviews are now being re-assessed on a half-yearly basis and;
- Confirmed the level of residual risk (net risk after the application of controls and responses) that **wmsnt** is willing to accept. This assessment shows that **wmsnt** has a very low level of tolerance of internal risks, especially those in relation to passengers' and staff health and safety, service delivery and in financial management.

Internal Audit has independently and objectively evaluated the Risk Management maturity of **wmsnt** using the Chartered Institute of Internal Auditing risk maturity classification model. It has confirmed that **wmsnt** has continued to achieve the 'Risk Defined' level of Risk Management maturity, and the Trustees are therefore able to provide the assurance that, despite the challenging economic environment, **wmsnt** is well positioned to meet the risks, which could threaten the efficient and effective delivery of its services in order to meet stakeholders' needs.

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TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

iv. Review: During the year, **wmsnt** applied the above policies to its operational development. As a result, care was taken to provide for asset replacement and to secure agreements which make **wmsnt**'s financial position as safe as possible. An analysis of costs and revenues attributable to the **wmsnt**'s main activities is shown in the notes to the financial statements.

e. wmsnt's Planning Process.

By early 2012, **wmsnt** had succeeded in winning competitive tenders to provide:

- i. A large number of Special Education Transport services to local authorities in the West Midlands; and
- ii. The first of (now) many Community Bus services to a number of transport authorities.

The income associated with non *Ring and Ride* activities had grown to over 33% of total turnover of **wmsnt** by the end 2011/12, and this had led to concern about the issues of governance and separation of risk as between the West Midlands Integrated Transport Authority (ITA) majority funded *Ring and Ride* service, and the services under contract to various other public authorities. Following the very detailed risk analysis carried out in early 2012, it became clear to the **wmsnt** Trustees/Directors that the single entity governance structure of **wmsnt** was no longer fit for purpose. This was because:

- There was a clear requirement for the 'Accessible Transport Services' delivery arm (fulfilling tenders for Special Education Transport services and Community Bus services) to have separate governance arrangements from the *Ring and Ride* service because of the size, complexity, and potential risks associated with its outputs.
- Retaining a single entity structure prevented the appropriate governance and oversight of Accessible Transport Services due to the potential conflicts of interest in the then **wmsnt** Board structure, because it was originally designed to provide good governance over the delivery of only the *Ring and Ride* service.
- Retaining a single entity structure carried the risk of the potential 'cross output' contamination if a failure in one delivery arm had occurred.

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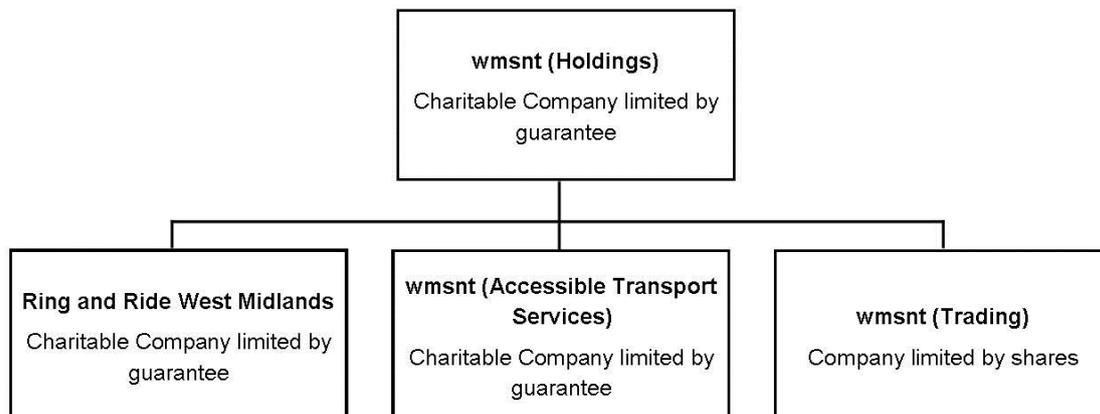
TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

- The potential risk of further reductions in local authority funding for the *Ring and Ride* service through the ITA transport levy required **wmsnt** to increase its income generation beyond the scope of that which could be achieved within a single charitable company, and a trading company was required in order to generate profit which could be 'gifted' to the Ring and Ride service.

The Trustees of **wmsnt** therefore decided to divide the activities of **wmsnt** into three separate companies, with a parent 'holding' company which would hold all the property assets. Other than a new trading company, the other companies would be charitable companies limited by guarantee and each with the main objective of 'the promotion of any charitable purpose for the benefit of the community and in particular the advancement of education and the relief of poverty, sickness, old age and distress through the provision of transport advice and assistance'.

The revised structure of the companies comprising **wmsnt** Group from 1st April 2013 is as follows:



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TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

- **wmsnt (Holdings)** is the Group Holding company and holds all property assets.
- **Ring and Ride West Midlands** provides the *Ring and Ride* service in the seven metropolitan districts of the West Midlands: Birmingham, Coventry, Dudley, Sandwell, Solihull, Walsall and Wolverhampton.
- **wmsnt (Accessible Transport Services)** operates local authority contracts, primarily Special Education Transport contracts, health sector contracts and a number of subsidised Community Bus service contracts.
- **wmsnt (Trading)** operates on a commercial basis tendering for contracts which fall outside of the charitable aims of the **wmsnt** Group. It will donate any profits through a 'gift aid' process to **wmsnt** (Holdings) for use to support the charitable benefits provided by the group.

Plans for future periods. Following the successful reorganisation described above, the intent of the **wmsnt** Group is to become more self-sufficient in terms of funding its outputs, specifically in respect of the *Ring and Ride* service. The plan for the next five years is to expand the number of contracts for Special Education Transport and Community Bus services in the wider West Midlands region, and for its Trading arm to generate an increasing surplus through undertaking appropriate transport and other trading activities.

f. Employees.

As 31 March 2013, **wmsnt** had 755 established posts (478 full time and 278 part time employment contracts respectively) compared to 734 posts at 1 April 2012. This increase was as a result of winning additional contracts with Birmingham City Council for 'home to school' transport for children with special educational needs and as well as the award of a number of new community bus routes. No volunteers work in **wmsnt** due to the need for all employees to undergo full (and costly) training – it is considered that volunteers would also need to undergo such training but transport services could not be delivered if they failed to make themselves available for scheduled work.

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TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

Employees by Grade (as at the end of March 2013)

(The figures shown are the establishment at Head Office, 8 Depots and 1 outstation)

Management	16
Supervisory	36
Trainers	4
Schedulers	49
Administration	38
Drivers & Escorts	608
Apprentices	4
Total	<u>755</u>

wmsnt has a union recognition agreement with UNITE, and bi-monthly liaison meetings are held with elected shop stewards from the various operating centres. This body is responsible for negotiating conditions of employment including agreed Disciplinary and Grievance procedures, and liaising over Health and Safety issues.

wmsnt maintains an Equal Opportunities Policy and because of the increasing numbers of disabled people from ethnic minority communities registering with it, values the contribution of employees with similar backgrounds.

wmsnt has reviewed its access arrangements in order to ensure compliance with the provisions of the Equality Act and where appropriate has made reasonable adjustments to facilitate the employment of people with disabilities. The work **wmsnt** carries out involves contact with 'vulnerable' groups including children; because of this all employees undergo enhanced Disclosure and Barring Service (DBS) checks (previously CRB checks). **wmsnt** also acts as an umbrella body and undertakes DBS checks for external companies.

All new employees receive extensive induction training covering issues such as customer care and disability awareness, and programmes of refresher training are also in place. Following the induction training, all drivers are invited to undertake a ROSPA Driving Assessment. The importance and quality of the training provided is such that **wmsnt** has been able to offer its training services to external bodies such as local authorities and other voluntary sector bodies, and participates fully with People 1st - the Sector Skills Council for the Passenger Transport Industry.

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**TRUSTEES' REPORT (Continued)
FOR THE YEAR ENDED 31 MARCH 2013**

g. Funds held as Custodian Trustee on behalf of others

No such funds are held.

h. Auditors

RSM Tenon Audit Limited
Statutory Auditor
Charterhouse
Legge Street
Birmingham
B4 7EU

i. **Declaration.** The Trustees declare that there were no serious incidents or other matters relating to **wmsnt** over the financial year that should have been brought to the attention of the Charity Commission but have not.

Approved by the Board on September 2013 and signed on its behalf by:

PJT Maggs

Chief Executive

MG Kemp

Chairman

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

wmsnt (Holdings) Limited (A company limited by guarantee)

We have audited the financial statements of West Midlands Special Needs Transport for the year ended 31 March 2013 which comprise; the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITOR

As explained more fully in the Trustees' Responsibilities Statement set out on pages 7-8, the trustees who are also the directors of the charitable company for the purposes of company law are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit the financial statements in accordance with applicable law and express an opinion on the financial statements in accordance with applicable laws and International Standards on Auditing (UK and Ireland). Those standards require us to comply with Auditing Practices Board's Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

**wmsnt (Holdings) Limited
(A company limited by guarantee)
(continued)**

OPINION ON OTHER MATTERS PRESCRIBED BY COMPANIES ACT 2006

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Vivian Shadbolt BSc FCA
Senior Statutory Auditor
For and on behalf of RSM Tenon Audit Limited, Statutory Auditors**

**Charterhouse
Legge Street
Birmingham
B4 7EU**

Date.....

wmsnt (Holdings) Limited
(A company limited by guarantee) (Company number: 02263123)

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2013

	Note	Unrestricted funds 2013 £	Restricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Incoming resources					
Activities for generating funds:					
Investment income	4	48,379	-	48,379	77,044
Incoming resources from charitable activities:					
Grant income	9	11,000,000	-	11,000,000	10,000,000
Concessionary fees		236,025	-	236,025	-
Bus service operators grant		553,043	-	553,043	695,498
Fares on vehicles		909,697	-	909,697	928,973
Contract income		5,598,670	-	5,598,670	4,907,849
Sundry income		1,322	-	1,322	3,989
Other incoming resources:					
(Deficit) /surplus on disposal of fixed assets		(16,532)	-	(16,532)	151,776
Total incoming resources	9	18,330,604	-	18,330,604	16,765,129
Resources expended					
Charitable activities:					
Interest payable	5	54,124	-	54,124	56,778
Provision of public transport services	6	17,482,911	64,265	17,547,176	16,544,184
Management and administrative expenses	7	905,075	-	905,075	884,879
Total charitable activities and total resources expended	9	18,442,110	64,265	18,506,375	17,485,841
Net outgoing resources before gains/(losses) on investments	8	(111,506)	(64,265)	(175,771)	(720,712)
Other recognised gains/(losses)					
Realised (losses) on investments		-	-	-	(16,651)
Unrealised gains/(losses) on investments	14	129,991	-	129,991	(18,162)
Net movements in funds		18,485	(64,265)	(45,780)	(755,525)
Total funds at 1 April 2012		6,350,753	273,119	6,623,872	7,379,397
Total funds carried forward at 31 March 2013	18	6,369,238	208,854	6,578,092	6,623,872

All amounts relate to continuing operations. However, as of 1 April 2013, certain operations have been transferred to subsidiary companies. There were no recognised gains and losses for 2013 or 2012 other than those included in the statement of financial activities.

The notes to the financial statements on pages iv to xviii form part of these financial statements.

wmsnt (Holdings) Limited
(A company limited by guarantee) (Company number: 02263123)

BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2013

		2013		2012	
	Note	£	£	£	£
Fixed assets					
Tangible Fixed Assets	10		6,732,827		6,373,948
Investments	11		1		-
			6,732,828		6,373,948
Current assets					
Stocks	12	63,669		97,591	
Debtors	13	1,992,733		1,828,470	
Investments	14	1,002,783		872,792	
Cash at bank and in hand		106,825		571,231	
		3,166,010		3,370,084	
Creditors: Amounts falling due within one year	15	(1,773,031)		(1,565,657)	
			1,392,979		1,804,427
Net current assets			1,392,979		1,804,427
Total assets less current liabilities			8,125,807		8,178,375
Creditors: Amounts falling due after more than one year	16		(1,547,715)		(1,554,503)
			6,578,092		6,623,872
Net assets			6,578,092		6,623,872
Represented by:					
Designated Funds	18		6,323,065		6,289,269
Restricted Funds	18		208,854		273,119
General Funds	18		46,173		61,484
			6,578,092		6,623,872
Total net assets of the charity (including revaluation reserve of £20,581 (2012: £109,409))			6,578,092		6,623,872

These financial statements were approved by the Board of Trustees on its behalf by:

2013 and signed on

.....
M G Kemp
Chairman

.....
R J Brooks
Director

The notes to the financial statements on pages iv to xviii form part of these financial statements.

wmsnt (Holdings) Limited
(A company limited by guarantee) (Company number: 02263123)

CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2013

	Note	2013		2012	
		£	£	£	£
Net cash inflow from operating activities	21		983,331		471,707
Capital expenditure and financial investment					
Payments to acquire tangible fixed assets		(1,236,628)		(1,132,444)	
Proceeds from sales of tangible fixed assets		25,150		318,558	
Return on investments		-		(16,651)	
			<u>(1,211,478)</u>		<u>(830,537)</u>
Net cash outflow before management of liquid resources and financing			(228,147)		(358,830)
Financing					
Finance lease payments		(155,597)		(113,832)	
Loan repayments		(74,917)		(140,321)	
Management of liquid resources					
Interest received		48,379		77,044	
Interest payable		(54,124)		(56,778)	
Encashment of investments		-		717,073	
			<u>(236,259)</u>		<u>483,186</u>
(Decrease)/increase in cash	22		<u>(464,406)</u>		<u>124,356</u>

The notes to the financial statements on pages iv to xviii form part of these financial statements.

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2013

1. COMPANY STATUS

The charitable company is limited by guarantee and does not have a share capital. The members of the company are the trustees named on page 3. The liability of members is limited and shall not exceed £1. Any surplus on winding up is to be donated to a charity whose objects are of a similar nature.

2. ACCOUNTING POLICIES

Basis of accounting

The financial statements comply in all material respects with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in 2005 and with applicable accounting standards. They are drawn up under the historical cost accounting rules, subject to investments being stated at market values. All operations are classed as continuing and no operations have been acquired during the current or previous year. However, as of at 1 April 2013 certain operations have been transferred to subsidiary companies.

Consolidation

These financial statements disclose only the activities of this company and not of the group since the subsidiary companies were dormant for the whole of the period from incorporation and hence the activities of the group and the company are the same.

Fund accounting

The charity maintains various types of funds as follows:

Designated funds represent amounts which have been put aside out of unrestricted funds at the discretion of the trustees for particular projects. The designation is for administrative purposes only and does not legally restrict the trustees' discretion to apply the fund.

General unrestricted funds represent unrestricted income, which is expendable at the discretion of the trustees in the furtherance of the objectives of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds represent amounts which have a specific capital purpose, which they must be used for. These funds are amortised over the useful life of the asset it has funded.

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Fares on vehicles are recognised on a cash basis.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to projects.

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

2. ACCOUNTING POLICIES (Continued)

Revenue grants

The charitable company provides accessible passenger transport services for those members of the community who have some form of mobility impairment. The cost of this service provision attracts specific revenue payments from Centro (The West Midlands Integrated Transport Authority), since service specifications are in accordance with the policies of the West Midlands Integrated Transport Authority.

Concessionary fares

The charitable company participates in the Concessionary Travel arrangements operated by Centro. With regard to the Meridian Taxi Bus Service only, the charitable company is reimbursed for the cost of providing travel facilities to concessionary pass holders, in accordance with an agreed formula. This has now become part of the main grant funding.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

Costs of activities in furtherance of the objects of the charity and costs of managing and administering the charity

Costs of activities in furtherance of the objects of the charity comprise expenditure directly relating to the objects of the charity and other associated expenditure and support costs. Costs are either specifically identified or apportioned on an appropriate basis between costs of activities in furtherance of the objects of the charity and costs of managing and administering the charity. The charity does not incur costs of generating funds.

Costs of managing and administering the charity relate to expenditure incurred in the management of the charity's assets, organisational administration, and compliance with constitutional and statutory requirements.

Tangible fixed assets and depreciation

Tangible assets are stated at cost less depreciation. Vehicles are all subject to a Residual Value of 10% of cost, which is estimated to be their saleable value after their useful life. Items costing less than £500 are written off as an expense as acquired. Depreciation is provided on a straight-line basis to write off fixed assets over their estimated useful lives as follows:

Freehold property	50 years
Land is not depreciated	
Improvement of short leasehold premises	Length of lease
Buses:	
Ring and Ride fleet	5 years
Contract fleet	7 years
Computer equipment:	
Hardware	5 years
Software	1 to 5 years
Fixtures and fittings	5 years

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

2. ACCOUNTING POLICIES (Continued)

Assets in construction

Capital asset expenditure is to be capitalised and included within tangible fixed assets only when the assets are in a position for their intended use within the business. Expenditure incurred on partly completed vehicles which are not available for use at the year end will be treated as prepayments and included within debtors. Expenditure incurred on software development is capitalised as incurred due to parts of the system being delivered in a functional format to an agreed time and payment schedule.

Finance costs

Borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset are capitalised and included in the Balance Sheet at cost and written off to the Statement of Financial Activities over the respective loan period concerned.

Leasing and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all the benefits and risks of ownership are assumed by the company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the term of the lease.

Pensions

The charitable company operates a defined contribution pension scheme and the pension charge represents the amount payable by the company to the funds in respect of the year. The assets of the scheme are held separately from those of the company in an independently administered fund.

Stocks

Stocks comprise fuel, oil, vehicle spares and equipment held at depots which have been valued at cost or written down to reflect obsolescence.

Investments

Listed investments are stated at closing middle market price immediately prior to the end of the financial year. All movements in value are shown in the Statement of Financial Activities.

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

2. ACCOUNTING POLICIES (Continued)

Taxation

The company is an exempt charity within the meaning of Schedule 2 of the 1993 Charities Act and as such is a charity within the meaning of Section 506(1) Taxes Act 1988. Accordingly, the company is exempt from taxation in respect of income and capital gains received within categories covered by Section 505 Taxes Act 1988 or Section 256 Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied to exclusively charitable purposes.

3. EMPLOYEE INFORMATION

None of the trustees, who are also directors of the charitable company, or persons related or connected by business to them, received any remuneration during the year.

During the year the total expenses reimbursed to 13 trustees amounted to £1,346 (2012: £730). This comprised reimbursed travelling expenses incurred in the management of charity's affairs. Directors Liability Insurance of £1,166 (2012: £614) was paid by the charity.

Staff paid over £60,000 during the year were as follows:	2013	2012
	£	£
Between £70,000 - £80,000	<u>1</u>	<u>1</u>

Pension contributions paid on behalf of the above employee totalled £4,197 for the year (2012: £4,200).

Staff costs during the year (including directors)

	2013	2012
	£	£
Wages and salaries	10,164,910	9,649,920
Social security costs	652,519	658,086
Pension costs	365,079	359,842
	<u>11,182,508</u>	<u>10,667,848</u>

Average number of persons employed

	Number	Number
Drivers/Escorts	608	556
Administration	95	91
Supervisory	36	36
Management	16	16
	<u>755</u>	<u>699</u>

Included within the above figures is 278 part time employees (2012: 265).

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

4. INVESTMENT INCOME

	2013	2012
	£	£
Interest on bank and term deposits	48,379	77,044

5. INTEREST PAYABLE

	2013	2012
	£	£
Interest on finance leases and hire purchase contracts	19,018	25,371
Bank loan interest	35,106	31,407
	54,124	56,778

6. PROVISION OF PUBLIC TRANSPORT SERVICES

	2013	2012
	£	£
Employee costs	10,599,725	10,072,752
Vehicle expenses	2,936,810	2,699,923
Fuel costs	1,840,965	1,775,293
Premises costs	705,846	642,817
Office and administration	369,064	405,644
Depreciation	1,094,766	947,755
	17,547,176	16,544,184

7. MANAGEMENT AND ADMINISTRATION OF THE CHARITY

	2013	2012
	£	£
Employee costs	835,155	817,484
Premises costs	37,150	33,832
General administration	32,770	32,720
Depreciation	-	843
	905,075	884,879

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

8. OPERATING DEFICIT

	2013	2012
	£	£
Operating deficit is stated after charging/(crediting):		
Depreciation – owned assets	950,552	837,645
Depreciation – assets held under hire purchase	144,215	110,953
Loss/(Profit) on sales of fixed assets	16,532	(151,776)
Rentals under operating leases – land and buildings	457,695	446,179
Auditors’ remuneration – audit fees	7,800	8,000
Auditors’ remuneration – non audit fees	-	1,800

9. INCOMING RESOURCES BY MAIN ACTIVITIES

	2013				2012
	Ring & Ride and Single Vehicle Contracts	Multiple Vehicle Contracts and Others	Central	Total	Total
	£	£	£	£	£
Centro grant income	11,000,000	-	-	11,000,000	10,000,000
Concessionary fares	-	236,025	-	236,025	-
Bus service grant	359,328	193,715	-	553,043	695,498
Fares income	851,764	57,933	-	909,697	928,973
Contract income	-	5,598,670	-	5,598,670	4,907,849
Interest received	-	-	48,379	48,379	77,044
Other income	(16,532)	-	1,322	(15,210)	155,765
	12,194,560	6,086,343	49,701	18,330,604	16,765,129

EXPENDED RESOURCES BY MAIN ACTIVITIES

	2013	2012
	£	£
Interest payable (note 5)	54,124	56,778
Provision of public transport services (note 6)	17,547,176	16,544,184
Management and administration of the charity (note 7)	905,075	884,879
	18,506,375	17,485,841

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

10. TANGIBLE FIXED ASSETS

	Freehold Property £	Improvement of short leasehold premises £	Buses £	Computer equipment £	Fixtures & fittings £	Total £
Cost						
At 1 April 2012	3,473,451	419,321	9,409,586	862,862	415,568	14,580,788
Additions	38,972	20,231	1,370,419	39,606	26,199	1,495,427
Disposals	-	-	(544,152)	(8,599)	(21,980)	(574,731)
At 31 March 2013	3,512,423	439,552	10,235,853	893,869	419,787	15,501,484
Depreciation						
At 1 April 2012	285,493	279,240	6,930,430	361,010	350,667	8,206,840
Charge for the year	44,248	37,593	863,976	116,538	32,412	1,094,767
Disposals	-	-	(502,371)	(8,599)	(21,980)	(533,950)
At 31 March 2013	329,741	316,833	7,292,035	468,949	361,099	8,768,657
Net book value						
At 31 March 2013	3,182,682	122,719	2,943,818	424,920	58,688	6,732,827
At 31 March 2012	3,187,958	140,081	2,479,156	501,852	64,901	6,373,948

Included within the cost of freehold property is land with a cost of £1,300,000 (2012: £1,300,000) which is not depreciated.

Included within buses are assets held under finance leases with net book value of £441,670 (2012: £327,185).

The directors believe that all the charitable company's assets are used either directly or indirectly for charitable purposes.

Included with computer equipment are assets, funded through the capital fund grant with an original cost of of £401,648. The net book value of these assets at year end was £208,854 (2012: £273,119).

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

11. FIXED ASSET INVESTMENTS

Cost and Net Book Value	Investment in Subsidiaries £
At 1 April 2012	-
Additions	1
	1
At 31 March 2013	1

The investment in subsidiaries represents:

Name	Holding	Company Type	Net Assets £	Share Capital £
wmsnt (Trading) Limited	100%	Non-trading	1	1

The charitable company is also the parent company of two charitable subsidiary companies which were incorporated during the year as companies limited by guarantee.

Name	Holding	Company Type	Net Assets £	Guarantee £
Ring & Ride West Midlands Limited	100%	Non-trading	1	1
wmsnt (Accessible Transport Services) Limited	100%	Non-trading	1	1

12. STOCK

	2013 £	2012 £
Fuel and other consumables	63,669	97,591
	63,669	97,591

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

13. DEBTORS

	2013	2012
	£	£
Amounts falling due within one year		
Trade debtors	675,560	513,844
Other debtors	414,978	505,151
Prepayments	902,195	809,475
	1,992,733	1,828,470
	1,992,733	1,828,470

14. CURRENT ASSET INVESTMENTS

	Value at 1 April 2012	Additions /(Sales) in the year	Change in market value	Value at 31 March 2013
	£	£	£	£
Investments in UK listed securities	4,454	-	37	4,491
Charity Common Investment Funds	868,338	-	129,954	998,292
	872,792	-	129,991	1,002,783
	872,792	-	129,991	1,002,783

The UK listed securities investment comprises shares in banks and building societies acquired in 1998 as a result of free share issues.

The historical cost of investments in Charity Common Investment Funds as at 31 March 2013 was £982,202 (2012: £982,201).

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2013	2012
	£	£
Trade creditors	523,362	418,517
Other taxes and social security	186,342	180,758
Net obligations under finance leases and hire purchase contracts (see note 17)	170,368	135,395
Bank loans (see note 17)	125,152	125,153
Accruals and deferred income	767,807	705,834
	1,773,031	1,565,657
	1,773,031	1,565,657

The net obligations under finance lease and hire purchase contracts are secured on the assets to which they relate.

The bank loans are secured over the industrial premises and land at Park Road.

16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2013	2012
	£	£
Net obligations under finance leases and hire purchase contracts (see note 17)	288,106	219,976
Bank loans	1,259,609	1,334,527
	1,547,715	1,554,503
	1,547,715	1,554,503

The net obligations under finance lease and hire purchase contracts are secured on the assets to which they relate.

The bank loans are secured over the industrial premises and land at Park Road.

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

17. MATURITY OF BORROWINGS

Amounts repayable are as follows:

As at 31 March 2013	Bank loans	Hire purchase and finance leases	Total
	£	£	£
In one year or less	125,152	170,368	295,520
Between one and two years	125,152	70,137	195,289
Between two and five years	375,456	217,969	593,425
After more than five years	759,001	-	759,001
	<hr/>	<hr/>	<hr/>
	1,384,761	458,474	1,843,235
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
As at 31 March 2012	Bank loans	Hire purchase and finance leases	Total
	£	£	£
In one year or less	125,152	135,395	260,547
Between one and two years	110,055	131,858	241,913
Between two and five years	319,306	88,118	407,424
After more than five years	905,166	-	905,166
	<hr/>	<hr/>	<hr/>
	1,459,679	355,371	1,815,050
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

18. Application of resources

The net asset value of the charity is represented by the total worth of what it owns less the cost of what it owes to third parties. The resources of the charity are represented by the following assets and commitments.

	£
Total net asset value of the charity as at 31 March 2013	6,578,092
Required by and required for :	
Value of tangible assets required to deliver services	5,348,065
Working capital requirement of the charity	500,000
Contracting resource	350,000
Specific contingencies:-	
Disaster recovery	50,000
Lease dilapidations	75,000
Total value of designated assets held at 31 March 2013	6,323,065
Potential Unrestricted funds	255,027
Less: funds which are restricted in use being given to the charity for a specific purpose	(208,854)
Value of net assets of the charity as yet unallocated	46,173

Premises

The Charity currently operates from seven Ring and Ride Depots across the West Midlands, five of which also house accessible transport operations, one Ring and Ride outstation and one Depot which provides solely accessible transport.

Working Capital requirement

This represents the value of liquid resources to enable the Charity to conduct its everyday business.

Restricted Funds

This relates to the Capital funding grant made by Centro, for the purchase of PC tablets regarding CABTransit project, to comply with SORP this must be treated as restricted fund. This will be amortised over the life of the assets.

wmsnt (Holdings) Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

19. CAPITAL COMMITMENTS

	2013	2012
	£	£
Capital commitments		
Contracted for but not provided (in respect of vehicles)	1,057,203	997,354
	1,057,203	997,354

20. FINANCIAL COMMITMENTS

Operating lease commitments

At 31 March 2013 the company had annual commitments under non-cancellable operating leases as follows:

	2013	2012
	£	£
Land and buildings:		
Expiring within two to five years	136,400	192,400
Expiring after five years	315,036	230,176
Motor vehicles:		
Expiring within two to five years	662,411	679,819
	1,113,847	1,102,395

21. RECONCILIATION OF OPERATING DEFICIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	2013	2012
	£	£
Net outgoing resources for the year	(175,771)	(720,712)
Interest receivable	(48,379)	(77,044)
Interest payable	54,124	56,778
Operating loss	(170,026)	(740,978)
Depreciation	1,094,766	948,598
Deficit / (surplus) on sale of fixed assets	16,532	(160,045)
Decrease / (increase) in stocks	33,922	(33,591)
(Increase) / decrease in debtors	(164,264)	62,592
Increase in creditors	172,401	395,131
	983,331	471,707

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

22. ANALYSIS OF NET DEBT

	2012	Cash flow	Other	2013
	£	2013	changes	£
		£	2013	
			£	
Cash at bank and in hand	571,231	(464,406)	-	106,825
	571,231	(464,406)	-	106,825
Current asset investments	872,793	-	129,991	1,002,784
Debt:				
Loan finance	(1,459,679)	74,917	-	(1,384,762)
Finance leases and hire purchase	(355,372)	155,597	(258,700)	(458,475)
Total net debt	(371,027)	(233,892)	(128,709)	(733,628)

23. RECONCILIATION OF NET CASHFLOW TO MOVEMENT IN NET DEBT

	2013	2012
	£	£
(Decrease) /increase in cash in the year leases	(464,406)	124,356
Cash outflow from decrease in finance lease & hire purchase	155,597	113,832
Cash (inflow) from investment encashment	-	(717,072)
Cash outflow from decrease in loan finance	74,917	140,321
Movement in net debt resulting from cash flows in the year	(233,892)	(338,563)
New finance lease & hire purchase agreements	(258,700)	(80,000)
Other non cash changes	129,991	(18,162)
Movement in net debt in the year	(362,601)	(436,725)
Net debt at start of year	(371,027)	65,698
Net debt at end of year	(733,628)	(371,027)

The non cash transactions are in relation to unrealised gains of £129,991 (2012: (loss) £(18,162)) on the market value of current asset investments.

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2013

24. CONTROLLING PARTY

There is no controlling party as defined by Financial Reporting Standard 8.

25. PENSION CONTRIBUTIONS

The pension cost charge represents contributions payable by the charitable company to the fund and amounted to £365,079 (2012: £359,842). There were no contributions payable to the fund at the year end (2012: £nil).

26. POST BALANCE SHEET EVENTS

On 1 April 2013, certain activities and assets were transferred to the charitable company's subsidiary businesses as detailed in Note 11 on page xi.